

**Application GT 3b: to change the scope of all-day school provision
(German: GTS)**

Pre-school class and classes 1 to 8

Please hand in this application to the school office.

Surname: _____

First name of the child: _____

Class: _____

Date of birth: _____

Telephone No.
(for any queries): _____

1. Change point

I am/We are applying for a change with effect from the _____ until the end of the school year.

If no agreement from the school has been submitted for an earlier date, changes will be realised within the time limits set (see supplementary sheet).

2. Care services during school term time

I am/We are applying for the following childcare services from the date given above:

- | | |
|--|---|
| <input type="checkbox"/> from 06.00 to 08.00 | <input type="checkbox"/> from 16.00 to 17.00 |
| <input type="checkbox"/> from 07.00 to 08.00 | <input type="checkbox"/> from 16.00 to 18.00 |
| <input type="checkbox"/> from 13.00 to 16.00 | <input type="checkbox"/> no childcare services required in school term time (cancellation of all non-obligatory services) |
| <input type="checkbox"/> Mon <input type="checkbox"/> Tues <input type="checkbox"/> Wed <input type="checkbox"/> Thurs | |
| <input type="checkbox"/> Fri | |

(Mandatory services have already been ticked off by the school.)

3. Changes to the childcare services in the bridging week (six separate care days)

The bridging week consists of six separate care days. These can be selected as required. This means that they can be taken on individual days off, such as bridging days. These care days can also be taken individually before or after a holiday week or divided up as preferred.

- Bridging week from 08.00 to 16.00
- Bridging week from 06.00 at the earliest to 18.00 at the latest
- Cancellation of the bridging week

With this cancellation a confirmation from the school/the service provider is required that any individual days or the whole bridging week have not yet been made use of.

4. Changes to the care services in the school holidays

Holiday childcare from 08.00 to 16.00

Please enter the number of weeks here (excluding the bridging week)

Additional booking		Holiday weeks from 08.00 to 16.00
Cancellation		Holiday weeks from 08.00 to 16.00

Until the requested change takes effect, _____ weeks of holiday childcare from 08.00 to 16.00 will have been made use of.

With the cancellation a check needs to be carried out by the school/service provider of all the holiday weeks that have already been used.

Holiday childcare from 08.00 at the earliest to 18.00 at the latest

Please enter the number of weeks here (excluding the bridging week)

Additional booking		Holiday weeks from 06.00 to 18.00
Cancellation		Holiday weeks from 06.00 to 18.00

Until the requested change takes effect, _____ weeks of holiday care from 06.00 to 18.00 will have been made use of.

With the cancellation a check needs to be carried out by the school/service provider of all the holiday weeks that have already been used.

Note:

This information is purely for the organisation and realisation of the childcare programme, including calculation of the charges necessary for this. They are a condition for granting the legal benefits associated with this. The processing of which is based on sections 98 (1) and 13 of the Hamburg Education Act combined with section 1 of the Hamburg Schools Data Protection Regulations. The name and address along with the desired care times (but excluding any details about financial circumstances) are forwarded to the provider who carries out the childcare service. The school office provides information about the stored data. All requests to revise any data are also accepted there.

I/We, the undersigned, confirm the accuracy and completeness of the information we have provided here.

Hamburg, the _____

(Date, signature of the parent or guardian)